

Quick Start Guide

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Find a Profile	Scan a Code	Add a Profile	Dashboard
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Kiosk Statistics	SHOW ALL		
People Registered	Number of Badges Printed	Scanned Badge	auan a coue
0	0		Add a Profile

Access the web app

Get it here: https://kiosk.entegy.com.au

Login and Select Project

Login with your Entegy Core profile or using the details provided by the event organiser.

Printing a Badge

1. Find a delegate



Search by name or company, tap on the delegate profile to open the actions card

2. Print, Preview or Edit



From this screen you can choose to print or preview the badge or amend delegate details

3. Select available kiosk



Available kiosks are highlighted in green. Once a kiosk is selected the badge will begin printing automatically.

Other Functions



Add New Profile

No profile? No problem. Add a new profile and print in seconds.



View All

List of all profiles, sortable by printed/unprinted.



Kiosk Status

See which kiosks need attention such as low ink or paper.